CC Circular No. 1 of 2020

TO: ALL MEMBERS OF THE KENYA SCOUTS ASSOCIATION FRATERNITY

SUBJECT: 2020 ELECTION GUIDELINES

DEFINITION OF ELECTORAL AREAS
A ZONE shall be that administrative structure referred to as WARD

SUB-COUNTY shall be that administrative structure referred to as such by the national government.

COUNTY shall be that administrative structure referred to as such by the national government.

NATIONAL shall refer to that jurisdiction whose geographical description is the republic of Kenya.

POSITIONS TO BE FILLED

Zonal Level [6 posts]
i. Zonal Scout Leader
ii. Zonal Sectional leaders [Sungura, Chipukizi, Mwamba and Jasiri]
iii. Zonal Youth Leader

Sub-county Level [5 posts]
i. Sub-county chair person
ii. Sub-county Scout Commissioner
iii. Assistant Sub-county Scout Commissioner – Youth Program
iv. Assistant Sub-county Scout Commissioner – Training
v. Sub-county Youth Leader
County [5 Posts]
   i. County Chair-Person
   ii. County Scout Commissioner
   iii. Assistant County Scout Commissioner - Training
   iv. Assistant County Scout Commissioner - Youth Program
   v. County Youth Leader

National [During AGM] [4 posts in 2020]
   i. Chief Scout

The Teams shall elect a member each for the following positions:
   i. Youth Program team – Assistant Chief Commissioner, Youth Program
   ii. Training Team – Assistant chief Commissioner, Training
   iii. Administration – Assistant Chief Commissioner, Administration
   iv. Youth Leadership – National Youth Leader (1 male and 1 female)

ELIGIBILITY
1. One must be a registered Scout Leader (at least 2019 and 2020)
2. One must be a holder of two beads (except for Chief Scout, Treasurer and youth Leader)
3. For training posts, one must be a bearer of at least three (3) beads.
4. Must be running a registered Scout unit (at least for those seeking positions at county level downwards)
5. For all positions (except Youth Leader), the applicant must be above 26 years and not more than 60 years.
6. Must be domiciled in the electoral area [zone, sub-county, county] in which the election is sought.
7. Must fill the Election Application Form issued by KSA HQ.
8. Other than the Youth Leader, all others must have gone through tertiary/post high school education from recognised institutions.
9. Members of the KSA Secretariat or County Scout Coordinators will not be eligible for elections.
10. All adult applicants should meet chapter 6 requirements of the Kenya Constitution;
11. All applicants must have no ongoing disciplinary case
12. The Youth Leader should meet the following requirements:
   - Be a Kenyan Citizen
   - 18 – 24 years old
   - Domiciled in the electoral zone/sub-county/county
   - Hold a Kenyan National ID card/passport
• Must be attached to a Rover unit
• Registered Scout in the election year:
• Active Scout for at least the past 3 years
• Fluent in both English and Kiswahili
• Chief Scout Award finalist or award holder
• IT compliant
• No criminal record.

CONDUCT OF ELECTIONS

i. All elections at each level shall be conducted by the elections subcommittee (refer to rule 51 – 56 of POR)

ii. All elections shall be presided over by officials from the Ministry of Education. (Pursuant to rule 53e of the POR).

iii. The County and Sub-county Scout Executives will liaise with the County and Sub-county Quality Assurance & Standards office respectively to plan for the elections of the respective electoral areas.

iv. The County and Sub-county Executives will (on behalf of the Chief Commissioner) nominate two (2) experienced scout leaders to form the elections sub-committees at those levels. The elections sub-committees will work together with the officer from the Ministry of Education.

v. Both elections for the zone and the sub-county shall be conducted on the same day at the same venue that shall have been decided by the Sub-County Scout Executive in consultation with the Sub-County Education office. These venues shall be educational institutions or scout centres. These venues must be identified and announced by the relevant elections sub-committee at least one week prior to the elections.

vi. Only the elected leaders at each level shall constitute the electorate for the subsequent administrative level.

vii. Only registered Scout Leaders/Rovers/Commissioners/Trainers (registered 2019 and 2020) will be allowed to participate in the elections.

viii. County Scout coordinators will not participate in the administration of the 2020 elections.

ix. Interested candidates will fill in the Election Application Form (downloadable from the KSA website), and present the same with supporting documents of qualification to the presiding officer for verification (refer to rule 55 of the POR)

x. Vetting shall be done in accordance with rule 53 of the POR.

xi. Being that Scouting is a value-based Movement only people of proven good moral standing shall be allowed to ascend to leadership. Appointment shall only be done by the Chief Commissioner after such a leader is vetted and proved to be beyond reproach in terms of ethics. The Chief shall be presented
with the top three candidates for County Scout Commissioner position from each county for further vetting and eventual appointment of one.

xii. Scouting is non-political. As such engagement in actions that are political in nature will lead to disqualification of the candidate involved.

xiii. Only the candidates meeting the minimum set qualifications shall be cleared to contest.

xiv. Those contesting for positions of County and sub-county chairmanship will not be subjected to scouting qualifications such as wood badge.

xv. Candidates shall apply directly for the positions they wish to contest for at either zone, sub-county or county level. One will not need to have been elected at a lower level to qualify to contest at a higher level except for national positions.

xvi. In case a candidate contests for a zonal or sub-county position and wins and proceeds to contest a county or national position and wins the candidate will relinquish the lower position and the candidate who was second automatically assumes the position. Re-election will only happen for positions that attracted only a single candidate who subsequently relinquished the position.

xvii. Voting shall be by secret ballot

xviii. The results therefrom shall be announced by the presiding officer and relayed to KSA HQ by email or by any means that shall be deemed to be practical, reliable and appropriate at the time and place. *(Ref to rule 56 of the POR)*

xix. Refer to Election Timelines document for more information on procedure. Note that all elections shall be conducted during weekends to avoid disrupting learning in schools.

VICTOR RADIDO
CHIEF COMMISSIONER, KSA

Cc.  Director, Quality Assurance & Standards, MOE  
     Prof. Jacob T. Kaimenyi, EGH  
     Chief Scout, KSA  
     Moses O. Danda  
     National Executive Commissioner, KSA
APPROVED 2020 KSA ELECTIONS CALENDAR

Adoption of the electoral guidelines by the National Scout Board – 18th January 2020

Cascading guidelines to County Scout Commissioners through a meeting – 25th Jan 2020

Circulation of the approved election guidelines to the wider Scout fraternity and Ministry of Education – 27th January 2020

Chief Commissioner Notification of elections – 27th January 2020

Preparation of valid voter register

i. Requisition of registration returns for adult volunteers from the County Commissioners by the NEC – 20th January 2020
ii. CSC compile and submit returns to the NEC – 31st January 2020

Set up of the election subcommittees

i. Liaising with Ministry of Education on their involvement in the election – by NEC 31st January 2020
ii. Convene the County Elections Sub-Committee (CESC) and coordinate the cooption of members – County Scout Commissioner – 8th February 2020
iii. Convene the National Elections Sub-Committee (NESC) – Chief Commissioner/ AIS Chairman – 8th February 2020
iv. The CESC to convene similar structures at Sub County and Zonal levels – 14th February 2020

Candidates’ Application

i. Submission of applications to relevant secretariats (CESC & NESC) – from 16th to 22nd February 2020

Vetting:

i. Vetting of applicants by relevant subcommittees – 26th February 2020
ii. Publishing of duly vetted candidates by CESC – 28th February 2020
Elections
i. Zonal – 7th March 2020
ii. Sub County – 7th March 2020
iii. Submission of zonal & sub-county election results to NESC – 7th March 2020
iv. County – 14th March 2020
v. Submission of county election results to NESC – 14th March 2020
vii. Filing of election report by NESC – 28th March 2020

Preparing the elections report by the AIS Committee – 6th April 2020

Issuing of Warrants by Chief Commissioner – May 2020.

Signed:

[Signature]

VICTOR RADIDO
CHIEF COMMISSIONER, KSA